

SAFETY CHECKLIST FOR STEVEDORES AND VESSELS AT JURONG PORT

(To be completed by the vessel's Master & Stevedore)

Vessel: _____ Berth No: _____ Date / Time of Arrival: _____

We acknowledge and agree that the purpose of this Checklist is to guide us in operations and other activities at Jurong Port. This Checklist is not intended and should not be taken as excluding or limiting our responsibility to operate and act safely at Jurong Port or our liability under the Workplace Safety and Health Act or otherwise in law.

We undertake all necessary steps to ensure safe operations and other activities at Jurong Port on the part of ourselves, employees, agents, contractors or principal regardless of whether such steps are referred to in this Checklist.

Cargo Type: * General Cargo / Dry Bulk / Liquid Bulk / Container Tanker / Project Cargo

No.	Description	Steve	VSL	Remark
1	Is the vessel in good condition and not subject to and without any physical damage or stowage problems before arrival?	NA	Yes / No	
2	Has the gangway been properly secured, installed with safety net and side railing (at least 1.2 m high) and safe for egress/ access?	Yes / No	Yes / No	
3	Are the mooring arrangements adequate?	NA	Yes / No	
4	Are rat guards properly affixed on all mooring ropes?	NA	Yes / No	
5	Are openings in the hatches, passageway and its operational areas securely covered or barricaded to prevent workers from falling in?	Yes / No	Yes / No	
6	Is there adequate lighting provided in hatches, passageway and other operational areas for workers to work safely?	Yes / No	Yes / No	
7	Are the slippery areas (greasy or oily areas) cleared in the following areas: passageway, access ladder to cargo hold, vessel's cranes and gangway?	Yes / No	Yes / No	
8	Is there safe access to / from each cargo hold? (Cargo hold access opening properly secured?)	Yes / No	Yes / No	
9	Have the hatch covers been secured safely to prevent any movement?	Yes / No	Yes / No	
10	Have all cargo holds been ventilated for safe access by the workers for cargo operations?	Yes / No	Yes / No	
11	Is the cargo in the hatches stable, properly stacked and safe for work?	Yes / No	Yes / No	
12	Are all the vessel's lifting equipment /gear and other equipment used in the operation in good working condition?	Yes / No	Yes / No	
* Do not proceed if any of the above is "No". Commencement of operation is subject to compliance with all Items 1 to 12.				
13	I am fully aware of the emergency contacts: Port Operation Matters Bulk Cargo Operation : 66609751 / 91177376 General Cargo / Liquid Bulk Operation : 66609576 / 97572604 Emergency Services Port Fire Safety & Environment Office : 66609555 Port Police Office : 66609562	Yes / No	Yes / No	
14	Has the vessel's master received a copy of the Port's Regulations (MPA), including safety / pollution requirements from the agent? (if No, please check with your agent)	NA	Yes / No	
15	For bulk cargo loading, has the vessel's master received Shipper's info as per Chapter V of SOLAS?	NA	Yes / No	
16	Any dangerous goods being conveyed on board / loaded /discharged while alongside?	Yes / No	Yes / No	
17	Any bunkering operation while alongside? (state the quantity of bunker, period of operation & ETA of bunker barge)	NA	Yes / No	FO : DO :
18	Are there any cargo related hot-work activities to be carried out? (Only cargo related hot-work activities are allowed to be carried out. Please seek port approval before commencement of work)	Yes / No	Yes / No	
19	Are workers / ship-crew working onboard barge (without sideboard) wearing functioning life jackets?	Yes / No	Yes / No	
20	Have Risk Assessment and Safe Work procedures been developed for all the activities to be carried out?	Yes / No	Yes / No	
21	Is there an appointed and qualified Lifting Safety Supervisor on site at all times to ensure the safety of workers and lifting operations?	Yes / No	Yes / No	
22	Do all the deployed workers (e.g. riggers, signalmen) possess the relevant skills / training and have valid training certificate(s)?	Yes / No	NA	

Disclaimer>> The above information is provided by the Applicant/or its representatives. The responsibility for the correctness, accuracy and completeness of its contents is solely borne by the Applicant. JPPL is not responsible for and assumes no liability whatsoever for the correctness, accuracy and completeness of such information.

Effective Date: 01 April 2013

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No.	Description	Steve	VSL	Remark
23	Have all the workers / ship-crew been given adequate instructions, information and supervision for them to perform work safely?	Yes / No	Yes / No	
24	Are all workers wearing relevant Personal Protective Equipment (PPE) such as Safety helmet with chin strap, safety shoe, reflective vest and fall protection equipment?	Yes / No	Yes / No	
25	Are the correct / appropriate lifting appliances, machines and gears used in good working condition and have a valid certificate(s)?	Yes / No	NA	
26	Have you checked to ensure that no worker worked more than 12 consecutive hours before commencing this operation?	Yes / No	NA	
27	Have you checked to ensure that each worker is in a fit mental and physical condition to commence work?	Yes / No	NA	

DECLARATION OF LIFTING MACHINE (BY MASTER / CHIEF OFFICER / STEVEDORE)

	Type Of Lifting Machine <small>(Ship's Cranes / Derricks / Mobile Cranes)</small>	Safe Working Load (Tons)	Date Of Annual Class Renewal	Remark
HATCH 1				
HATCH 2				
HATCH 3				
HATCH 4				
HATCH 5				
LIFTING GEAR				

(Please attach a copy of Annual Class Approval / Lifting Machine Certificate)

Declaration by Master / Chief Officer

Vessel's Deadweight Tonnage (DWT)	Total Cargo Weight Onboard Upon Arrival (Tons)	Total Cargo Weight Onboard Prior To Un-Berth (Tons)
1	I have received a copy of the "Notice of Advice to Vessels". (If no, please check with your agent)	
2	I undertake to comply with the requirements in this checklist during the port stay.	
3	The vessel will not be overloaded prior to un-berthing.	
Name of Master /Chief Officer : _____		Date : _____
Signature : _____		Time: _____
		Vessel's Stamp

Declaration by Stevedore Company Representative

Total cargo weight to be loaded by stevedore (Tons)	
1	
I undertake to comply with the requirements in this checklist at all times.	
Name of Stevedore Representative : _____	
Date : _____	
Signature : _____	
Time : _____	
Stevedore's Stamp	

Jurong Port's Representative

(For official use only)

Receipt by Jurong Port Representative:			
Name : _____	Signature: _____	Date : _____	Time : _____
Counter-signed by Duty Officer:			
Name : _____	Signature: _____	Date : _____	Time : _____

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