



**S/N:**

**Hot work to be performed by:**

JP Contractor  Other Port Users

**Customer Account Number:**

**Customer A/C No:**

Vessel/Facility:

Location:

Description of work:

Start Date & Time:

End Date & Time:

**Stage 1: APPLICATION BY APPOINTED SUPERVISOR**

I hereby confirm that all of the below mentioned safety requirements are complied with prior to commencing and throughout the duration of the hot work. I have evaluated the hazards and risks associated with the work.

- 1. The hot work vicinity shall be free of flammable/toxic substances and no incompatible works being carried out
- 2. Location of hot work has been clearly demarcated.
- 3. Trained fire watchman is assigned for the work and equipped with fire fighting equipment.

**Fire Watchman Name:**

- 4. Adequate lighting and ventilation must be provided.
- 5. Proper PPE are to be worn by the workers.
- 6. Fitting/connections of gas hoses and cutting torch shall not be of jubilee clip.
- 7. All hot work equipment must be inspected and are in good construction for safe usage.
- 8. All oxygen/ acetylene cylinder in use shall be placed on the wharf/pier in a secured and upright manner away from heat source.

- 9. Cutting torches/cylinder must be equipped with authorized flashback arrestor.
- 10. Prominent display of valid (**Permit Validity: For Vessel - 1 day, Ground - 3 days**) permit at work sites.
- 11. Hot work on board vessel must be carried out strictly only by workers who are in possession of a valid SSIC (Hot Work trade) and fire watchman pass/ certificate.
- 12. Stop and rectify any change of condition and/or unsafe work environment.
- 13. Risk assessment of the work is to be communicated to workers.
- 14. Additional safety precautions taken (if any) \_\_\_\_\_

**RELEVANT DOCUMENTS (Please tick)**

RELEVANT DOCUMENTS (Please tick)	✓
Risk Assessment for the intended work	
Valid SSIC (Hot Work trade) Pass and Fire Watchman training pass for the workers involved ( <i>Applicable for hot work on vessel</i> )	
Valid hot work and Fire Watchman training records or company support documents for the workers involved ( <i>Applicable for hot work on land</i> )	
Equipment list with serial numbers	

\_\_\_\_\_  
Name & Designation

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date & Time

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Contact Number

Sketch/Drawing (Please provide separate sheet if necessary):

**STAGE 2: ENDORSEMENT BY CHIEF ENGINEER (Applicable for hot works on-board vessel only)**

I hereby confirm that all of the below mentioned safety requirements are complied with prior to commencing and throughout the duration of the hot work.

- 1. There are no transferring / bunkering of flammable/toxic cargo and opening/dismantling of its related system.
- 2. The hot work activities are co-coordinated with the applicant for a safe operation.

\_\_\_\_\_  
Name & Designation

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date & Time

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Contact Number

**STAGE 3: ENDORSEMENT BY CERTIFIED HOT WORK ASSESSOR**

I have physically inspected and confirmed that:

- 1. The hot work area, its adjacent confined space and surrounding are free of combustible /flammable material and gases.
- 2. There are no incompatible works being carried out.
- 3. All relevant documents stated in Stage 1 have been received.
- 4. The intended work area is fit for hot work activities.

Additional safety precautions taken (if any) \_\_\_\_\_

\_\_\_\_\_  
Name & Designation

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date & Time

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Contact Number

**STAGE 4: APPROVAL BY SHIP CAPTAIN/PROJECT MANAGER**

I have physically inspected and confirmed that:

- 1. The hot work area, its adjacent confined space and surrounding are free of combustible /flammable material and gases.
- 2. There are no incompatible works being carried out.
- 3. All relevant documents stated in Stage 1 have been received.
- 4. The intended work area is fit for hot work activities.

Additional safety precautions if any \_\_\_\_\_

\_\_\_\_\_  
Name & Designation

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date & Time

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Contact Number