

**JURONG PORT PTE TD  
APPLICATION FOR CONTRACTOR'S PERMIT**



**S/no:** \_\_\_\_\_

**Part 1:** We, the \*principal/\*\*berthing's agent, hereby confirm that the service of the contractor stated in Part 1 are required and undertake to perform and observe the attached Terms & Conditions.

<b>Applicable to Vessel Related Work</b>			
<u>Vessel Name</u>	<u>Voyage Number</u>	<u>ETA</u>	<u>ETD</u>
<u>Berthing Agent</u>			<u>Vessel Berthed</u>

<b>Applicable to Both Vessel and Ground Related Work</b>		
<u>Contractor's Registered Name</u>		Person liable to falling from work area within height of <input type="checkbox"/> 3m & above <input type="checkbox"/> Below 3m
<u>Description of the work</u>	<u>Exact location of work on vessel/ground</u>	

**Type of work (Tick accordingly)**

- Pest Control /Fumigation (To submit NEA approval document)
- Vessel repairs/ installation/alteration work  
(Vessel's communication, navigational, Fire protection system)
- Diving or underwater operation (To submit MPA approval document)  
(Diver's certificate, MPA notification)
- Hot work / Confined space activities (To produce relevant permits for verification)
- Minor vehicles repair (Replacement of tire, bulb & fuse, and mirror)  
(Forklift, Mobile Crane, Tug Master and etc)
- Major vehicles repair (Oil system, engine system related)  
(Forklift, Mobile Crane, Tug Master and etc)
- Civil Work (Building, Port Maintenance, Servicing)
- Stuffing / unstuffing work
- Others (please specify : \_\_\_\_\_ )

**\*Principal / \*\*Berthing Agent's Authorised Representative**

I / We, as berthing's agent will have no objection to this application.

Name: \_\_\_\_\_ Designation: \_\_\_\_\_

Signature: \_\_\_\_\_ Contact No.: \_\_\_\_\_

\_\_\_\_\_  
Company's Stamp & Date

\*Principal : Applicable for ground operations  
\*\*Berthing Agent : Applicable for vessel related operation

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<p><b>Part 2: Contractor's Application for Contractor's Permit</b></p>	<p><b>Requested validity period for Contractor's Permit</b> From _____ To _____</p>
<p>We, the Contractor, _____ hereby apply for a ( Company's Name)</p> <p>Contractor's Permit and agreed on the below conditions:</p> <p>(a) To perform work as stated in Part 1 and undertake to pay the Port in Cash which is non-refundable as per-attached Terms and Conditions;</p> <p>(b) To observe all rules and regulations as stated in Terms and Conditions and Rules and Regulations of Jurong Port;</p> <p>(c) Submitted all the relevant documents below and other documents as per requested by Workplace Safety &amp; Health Department Staff:</p> <p>(i) Risk assessment for intended work</p> <p>(ii) Related training passes/ certificates/ documents for the relevant work</p> <p>(iii) Equipment list and related certificates/ documents</p> <p>(iv) PSA license (if applicable)</p> <p>(v) NEA approval document (if applicable)</p> <p>(vi) MPA approval document (if applicable)</p> <p>(vii) Permit to Work (Work at Height Permit / Confined Space Entry Permit / Hot Work Permit)</p> <p>(viii) Other (if any) specify: _____</p>	
<p><b>Contractor's Authorised Representatives</b></p>	
<p>I hereby declared that the Contractor's Permit and the above documents are developed, available on site and shall be complied with during the entire operation.</p> <p>Name: _____ Designation: _____</p> <p>NRIC No: _____ Contact Tel No: _____</p> <p>Signature : _____ Application Date: _____</p> <p style="text-align: right;">_____ Company's Stamp</p>	
<p><b>Part 3: Workplace Safety &amp; Health (WSH) Department</b></p>	
<p><b>Acknowledged by</b></p> <p>I hereby acknowledge the receipt of the Contractor's Permit and all the above relevant documents.</p> <p>Name: _____ Designation : _____ (Name of Duty WSH Personnel)</p> <p>Signature: _____ Date: _____</p>	<p><b>Remark</b></p>

**Disclaimer->** The above information is provided by the Applicant and/or its representatives. The responsibility for the correctness, accuracy and completeness of its contents is solely borne by the Applicant. JPPL is not responsible for and assumes no liability whatsoever for the correctness, accuracy and completeness of such information.

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**TERMS AND CONDITIONS FOR THE ISSUE OF A CONTRACTOR'S PERMIT**

1. A Contractor's Permit is required for all jobs carried out onboard vessel berthed in or ground jobs within Jurong Port Pte Ltd premises including jobs under guarantee, warranty, goodwill inspection and other jobs done free of charge.
2. Upon application of the Contractor's Permit, the contractor shall pay Jurong Port Pte Ltd a fee of \$100 or other amount which may be revised from time to time.
3. The Contractor's permit is valid only in respect of the vessel or location of the ground work as stated in the permit and the validity period at the discretion of Jurong Port. The Contractor's Permit is strictly non-transferable. Any unauthorized alteration and/or omission carried out on the permit will render the Contractor's Permit invalid.
4. The aforesaid \*Principal/\*\*Berthing's agent and /or the contractor shall keep the Port fully indemnified against all liability in respect of any injury, loss or damage caused to any person or property including any employee or property of the Port whether arising by accident or by reason of any negligence or other acts or omission of the \*Principal/\*\*Berthing's agent and/or the contractor or of any person or persons.
5. **Hot Work:** The contractor is to obtain a separate Hot Work Permit from the Workplace Safety & Health Department (Jurong Port Pte Ltd) and duly comply with all safety requirements as imposed by the authorized Duty Workplace Safety & Health Officer.
6. **Pest Control Activities:** The contractor is to obtain approval from the National Environment Agency prior to application of Contractor's Permit.
7. **Diving or Underwater Operations:** The contractor is to duly comply with all the safety precautions to be taken for Diving and Underwater Operations as imposed by the Maritime and Port Authority of Singapore, Port Master. The contractor is to obtain approval from Maritime and Port Authority of Singapore prior to application of Contractor's Permit. The Contractor shall maintained continuous liaison with the Berthing Officer (Jurong Port Pte Ltd), or outside normal office hours, with the Duty Officer and the Duty Workplace Safety & Health Officer, especially on the commencement and completion of the operation.
8. **Vehicles Repair:** The validity of the Contractor's Permit for minor vehicles repair will run concurrently with the validity of the applicant's Jurong Port pass. The validity of the Contractor's Permit for major vehicles repair will be based on the duration of the work.
9. The contractor is to report any changes of work/ condition other than what is stated in the Contractor's Permit to the Workplace Safety & Health Department immediately.
10. All Port Users are bound by the General Rules and Regulations for Jurong Port ("R & R") which can be found on the website [www.jp.com.sg](http://www.jp.com.sg). For non-compliance of safety, security and traffic rules, port users can be sanction under Jurong Port Demerit's Point System.