



Jurong Port

No. 24 of 2023

4 April 2023

To: All Port Users

REVISION OF OPERATING HOURS OF JURONG PORT ICA CREW OFFICE

1. Please be advised that the operating hours of Jurong Port ICA Crew Office have been revised from 24 hours to 10am - 10pm daily, including Saturdays, Sundays, and Public Holidays, with effect from 1 April 2023.
2. During non-operating hours (10pm-10am), ICA will still provide clearance for sign-on and sign-off crew, emergency/ambulance cases, and any other cases on a case-by-case basis. However, shore leave will not be granted unless for exceptional reasons.
3. For urgent crew clearance during non-operating hours, the shipping agent can contact Jurong Port Main Gate at 6267-5003 (direct line) or 9727-9750 (duty phone). A minimum of one hour notice should be given for the checkpoint to make the necessary arrangements. For sign-off cases that are non-urgent, the crew may be asked to return to ICA Crew Office during operating hours.
4. Thank you for your attention to this matter.

Your faithfully,

Lee Shi Ming
Head Security
For Jurong Port Pte Ltd

(This is a computer generated circular and does not require a signature.)

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