



Jurong Port



No.31 of 2021

15 Apr 2021

Dear Port Users

FORKLIFT OPERATIONS REQUIREMENTS

We have noticed in recent times that there were many unsafe work practices which resulted in serious accidents and fatality with regards to forklift operations within the port premises.

The unsafe work practices observed include (but not limited to):

- i) Overloading of forklift.
- ii) Unsafe maneuvering of forklift.
- iii) Personnel standing in the line of fire during forklift operations.
- iv) Jumping out of forklift to retrieve items without stopping and engaging of handbrakes.

To protect the safety of all port users, the following measures are to be adhered to with immediate effect:

- i) Forklift Operator
 - To engage hand brake and switch off engine before interacting with personnel in close contact (within 2m).
 - Be mindful of the turning clearance of the rear tyres.
 - Check mirrors to ensure no personnel is near the forklift before moving off.
 - Turn your head physically to check for blind spots.
 - Heavy Forklift Driver Training is recommended for those required to operate forklifts of more than 5-tonnes capacity.
- ii) Onsite Personnel
 - No personnel are to be within 2m from the forklift (all round) when the forklift is in operation.
 - Any engagement with forklift operators during an operation must be done outside and 2m away from the forklift. If required to engage the forklift

RELY ON US

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operator within 2m, remind operator to switch off forklift engine and engage handbrake before approaching.

According to SS573 (Code of Practice for the Safe Use of Powered Counterbalanced Forklifts) and Ministry of Manpower (MOM) guidelines, it is a requirement for operators to attend the **mandatory** Forklift Refresher Course once every 3 years.

All forklift operators will be given till **15 May 2021** to obtain the course certificate. Failure to comply with these requirements will be taken seriously and may result in forklift operations being denied at Jurong Port premises.

Jurong Port will not hesitate to take any disciplinary actions under the Demerit Points Scheme against any errant operators or companies.

Should you have any enquiries, please contact either of the following:

- JP WSH team at jpfss@jp.com.sg or
- WSH Duty Officer at 9757 2601

Thank you.

Woo Chee Seng
Assistant Vice President, Head Security / WSH
For Jurong Port Pte Ltd

(This is a computer generated circular and does not require a signature.)