01 Feb 2021

Dear Port Users

NEXT GENERATION LIGHTER TERMINALS (NGLT) – LT CONNECT FULL LAUNCH UPDATE

With reference to Jurong Port (JP)'s Circular No. 83 of 2020, LT Connect will be fully launched to users of Jurong Port Lighter Terminals at Penjuru Lighter Terminal and Marina South Wharves on **1 March 2021 at 1200 hours.**

With the introduction of LT Connect, JP-Online Lighter Wharf Management System (LWMS) will no longer be available for users to perform Cargo Declaration and other LT-related functions. Moving forward, LT Connect will be the centralised platform for all lighter terminal related operations. Please note that this will not affect any other modules in JP-Online e.g. Long-Term Pass Application.

LT Connect is a Digital Collaborative Platform, and its benefits are best amplified when all stakeholders involved use the platform to share information. All Lighter Terminal Users are therefore strongly encouraged to familiarise themselves early on the transition to LT Connect and its requirements to avoid disruptions.

Training (Webinar)

From now till the launch, virtual training sessions will be conducted weekly. Please see below table for schedule and content breakdown. Existing users of LT Connect are also encouraged to join as we introduce our new enhancement, Unlinked DSA module.

	Target Attendees	Schedule	Content
1	Lighter Operators	Every Tuesday, 2pm to 3pm Last session: 23 Feb 2021	1. Job Creation 2. Cargo Declaration (*New Unlinked DSA module) 3. Berth Booking 4. Lighter Pre-Arrival Check-in 5. Arrival Dashboard

2	Suppliers	Every Wednesday, 10am to 11am Last session: 24 Feb 2021	1. Job Creation 2. Cargo Declaration (*New Unlinked DSA module) 3. View Berth Availability 4. Truck Pre-Arrival Check-in 5. Arrival Dashboard

The webinars will be conducted online via Microsoft Teams. Kindly register at least 1 day in advance prior to your desired session. Link to the Webinar will be sent to the registered email nearer to date. To register, please scan below QR Code or use the following link:

http://bit.ly/JPLTConnectFeb2021Webinar

Please see attached FAQ in Appendix A for clarifications.

For more information or clarifications on LT Connect, please contact the team at ltc@jp.com.sg or
- Tee Yang (teeyang@jp.com.sg) at 6413 9582
- Jace Lee (jiahui@jp.com.sg) at 6660 9546

Thank you.

Desmond Ong
Vice President, Projects and Technology
For Jurong Port Pte Ltd

(This is a computer-generated circular and does not require a signature.

Annex A

Category	Question	Answer
Closure of LWMS	Will this affect my operations at Jurong Port?	No, LT Connect is only applicable for operations at our Lighter Terminals (Marina South Wharves and Penjuru Lighter Terminal).
	What happens to my DSA created using LWMS prior to the closure?	All DSAs created on LWMS will remain valid, even if loading time specified is after 1 Mar 2021, 1200 hours. If DSA is to be used after the closure, please ensure that it is printed beforehand.
	What if other parties (Suppliers or Lighter Operators) for the same loading are not onboard LT Connect by the closure date?	We appreciate if you could direct such parties to the LT Connect team at ltc@jp.com.sg. The team will guide them from there.
Onboarding	How do I get started on LT Connect?	1. Access Set-Up All JP Online users with existing access to LWMS (able to create DSA on JP Online) has been granted access to LT Connect. Please try to login to LT Connect at https://jponline.com.sg/ltc/ui/login with the same login credentials. If you face any problem, kindly send a screenshot of the error to the team at ltc@jp.com.sg so we may assist you from there. 2. Notification set-up via Address Book Setting up of Address Book is required to receive notifications from LT Connect system. To perform Address Book set-up, kindly refer to our User Guide. You may contact the team at ltc@jp.com.sg for a latest copy of the guide.

Onboarding (cont.)	How do I use LT Connect?	Leading up to the launch (1 Mar), we will be holding weekly training sessions online. Please register for any of the sessions using the below link: http://bit.ly/JPLTConnectFeb2021Webinar Alternatively, kindly email the team at ltc@jp.com.sg to receive step-by-step user guides.
System	Do I have to download an app to use LT Connect?	No, LT Connect is web-based and designed to work with all types of phones and browsers. For the best experience, we highly recommend using the latest version of Google Chrome.
	Can my company's system interface with LT Connect?	LT Connect is developed to be API-ready. JP will gradually open API access once LT Connect has stabilised and general users are onboarded.
Job (USN) Creation	Who should create a job?	Job creation should be done by the Job Owner. The Job Owner is the main supplier that chartered/is coordinating the lighter, or, for agent jobs, the Lighter Operator. Job creation is required so Loading Parties can create DSA(s) and Lighter Operator can book berth. It is a linking point for all items under the same loading. We highly recommend that creation of job be done as early as possible, so that all parties involved can better plan their operations.
	Can created jobs/bookings be updated?	Jobs and berth booking can be created/updated up till 15 min prior to stated loading time. We highly recommend that any updates be made as early as possible, so that all parties involved can better plan their operations.
	Who is a Careoff?	A Careoff party is another company that will be loading to the same lighter and hence need to perform Cargo Declaration (create DSA).

DSA	Is printed DSA still required?	Yes, printed DSA is still required. We will look at digitalising DSA at a later phase.
	What if I am a Careoff party but my Job Owner has yet to create a job?	If you need to create a DSA before job is created, you can use the Unlinked DSA module. Do note that all DSAs must be linked to a job prior to truck check-in/gate-in. For steps on how to create Unlinked DSA and link Unlinked DSA to USN, please refer to our user guides. We strongly encourage Job Owners create USN as early as possible.
Truck Pre-Arrival Check-In	Who should perform truck pre-arrival check-in?	Truck Check-In should be performed by the Truck Driver delivering the cargo when he/she is in the vicinity of the terminal and waiting for loading. Check-in will be reflected on our public Arrival Dashboard and serves to inform all parties that truck is ready for loading.
Berth Booking	How far in advance should I make a berth booking?	Berth booking should only be created after creation of a valid job by Job Owner. If your Address Book is set-up, you will receive notification when you have been appointed as the Lighter Operator. You can make a berth booking as early as 7 days in advance.
	If my desired slot is not available, what can I do?	If your desired slot is not available, please refer to slot availability for the next best timing. Once berth booking is made, berth booked time will automatically replace job's loading time.
Arrival Dashboard	How can I know the status of my job?	Arrival dashboard will show the check-in status of both trucks and boats as well as update on critical ops information such as Cat 1 activation, crane/berth assignment and loading status. Arrival dashboard does not require any login. Link: https://jponline.com.sg/ltcpub/ui/ltc/lighterArrivals