

No.50 of 2020

16 June 2020

Dear Port Users

MANDATORY DECLARATIONS TO CONTINUE THROUGHOUT ALL PHASES AFTER CIRCUIT BREAKER

With reference to Jurong Port's (JP) Circular No. 37 of 2020, all port users are still required to submit a Workers Declaration (ANNEX A), listing the particulars of all workers who require access to JP's premises, for JP to assess before granting entry. This measure has been in place since 22 April 2020 and will be required to continue in view of prevalent COVID-19 cases in dormitories and communal living premises. Approvals for entry will be granted on a case-by- case basis.

JP's measures at the pass office, to check the status of SG Work Pass before passes can be processed, and all other health declarations, will also continue to be in place. These measures are necessary to ensure that JP continues to remain a safe and secure workplace for all port users and is by no means discriminatory to workers living in dormitories.

To seek approval for entry into the port, please use the Workers Declaration template in ANNEX A below. Companies are also required to submit supporting documents for the verification of their post Circuit Breaker work resumption status. Supporting documents that will support the approval process are (but not limited to):

- Screenshot of business resumption status from www.gobusiness.gov.sg (See Figure 1)

RELY ON US

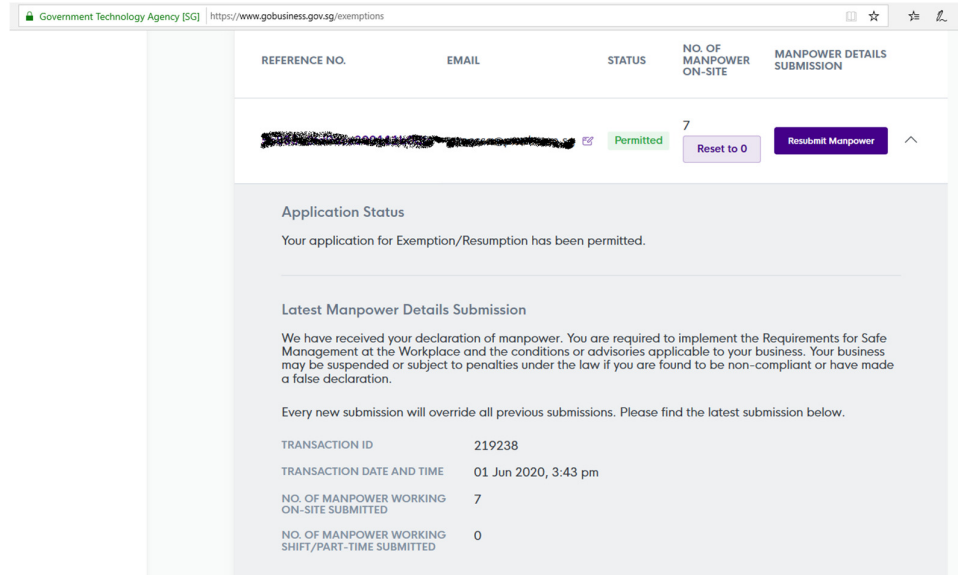


Figure 1: Sample of Business resumption status from Gobusiness.gov.sg

- Screenshot of work status of respective Work Pass/ Long-Term Pass holders (See Figure 2)

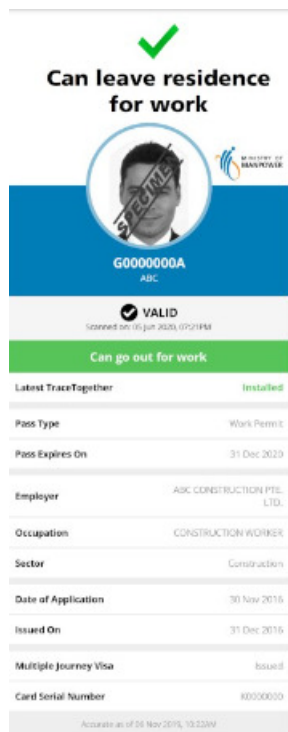


Figure 2: Sample of personnel who can work



All submissions should be provided 48 hours in advance whenever practicable. Please email your submissions to the WSH Approval Team below:-

- Woo Chee Seng: cheeseng@jp.com.sg
- Tan Kay Yeow: kayyeow@jp.com.sg
- Charles Tan: charlestan@jp.com.sg

What will happen if I do not declare my workers?

Security personnel at the turnstiles will conduct checks and any persons deemed to be non-compliant will not be allowed entry into the port. Random checks will also be conducted in the port premise by the WSH enforcement team. Companies found to be violating the measures will be reported to the authorities and be subjected to penalties by JP.

Safe distancing and other safe management measures, eg staggered work hours, SafeEntry digital check-in and out, wearing of masks at all times, minimized socializing, cancellation of events and activities, safe ferrying of workers etc, must also already be in place. Jurong Port seeks the understanding of all port users to adhere strictly to the measures mentioned above and help make our port environment a safe place to work for all port users and staff. JP will not hesitate to take action against anyone who flouts any of the measures put in place to reduce the risk of COVID-19's spread.

Should you have any concerns, you may contact us via either one of the following:

- JP WSH at jpfss@jp.com.sg
- JP ICC at 6660 9555 (24 hours)
- JP Customer Service at jpcss@jp.com.sg / 6413 9600

Woo Chee Seng
Assistant Vice President
Head, WSH
For Jurong Port Pte Ltd



For illustration purpose: -

S/N	Company Name	Name of Worker	Purpose of Entry	Work Permit No.	NRIC/FIN	Place of Residence	Stayed in Dorm for past 14 days	If Yes, indicate Dorm name & address	Remarks
1	ABC Transport	Worker A	Driver	0 123456	FXXXX123U	ZYX Lodge	Yes	xx dorm, [address]	
2	ABC Transport	Worker B	Driver	0 654321	FXXXX321W	123 Taman Jurong #XX-XXX	No		

***Please declare the particulars of your subcontractor on per operation basis**

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