

No. : 24 of 2019

Date : 3 May 2019

To : All Ship Agents

Dear Sir/Madam

**SHIP CREW CLEARANCE AT IMMIGRATION & CHECKPOINTS AUTHORITY CREW  
CLEARANCE OFFICE**

1. We refer to Port Circular 14 of 2019 and we wish to remind shipping agents again that all ship crew who wish to exit Jurong Port Free Trade Zone are to report to the Immigration & Checkpoints Authority (ICA) Crew Clearance Office located at Jurong Port Main Gate Turnstile-In for clearance. Ship crew must have the necessary documented approval from the Immigration & Checkpoints Authority to enter and exit Singapore.
2. Failure to obtain the necessary immigration clearance before entering Singapore is an offence under the Immigration Act and will subject the crew for investigation by ICA.
3. Please refer to the attached annex for the location of ICA Crew Clearance Office.
4. Kindly notify the vessel that has engaged your services.

Thank you.

Woo Chee Seng  
Head, Security Department  
For Jurong Port Pte Ltd

**RELY ON US**

