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To: Tenants and leasees

SAFETY BULLETIN ISSUE 6 – FY 2017: DEPLOYMENT OF CONTAINER OFFICE

1. Please refer to the attached Safety Bulletin Issue 6.
2. We would like to urge all tenants and leases to comply with Fire Safety Act for your premises. Tenants and leasees may be sanctioned under Jurong Port's Demerit Point Scheme (DPS) if non-compliances are found during the Arson Prevention Inspection at your premises.
3. Kindly also disseminate the said information.

Yours Sincerely

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Fire Safety

Deployment of container office

JP's Workplace, Safety & Health (WSH) department have conducted several Arson Prevention Inspections at various locations which included tenanted warehouses, offices and leased areas. Common findings are as per below.

Unapproved use of container offices/ rest area



Fig. 1. Container office obstructing firefighting provisions



Fig. 2. Poor emergency escape route(s)

Unapproved deployment of office containers often lead to non-compliance with the Fire Code resulting in increased fire hazards.

What is required before deploying a container office?

As required by the Fire Code 2013, such works are to be carried out by Qualified Professionals (QP) before such structure is approved for use (refer to Fig 4 for sample of documents). Submission of plans can be done by the following QPs:

- Registered architect; or
- Professional Engineer (Civil); or
- Professional Engineer (Structure); or
- Professional Engineer (Mechanical); or
- Professional Engineer (Electrical).

Approved use of container offices/ rest area



Fig. 3. Approved plan provides sufficient space for escape route and ensures firefighting equipment are not obstructed.

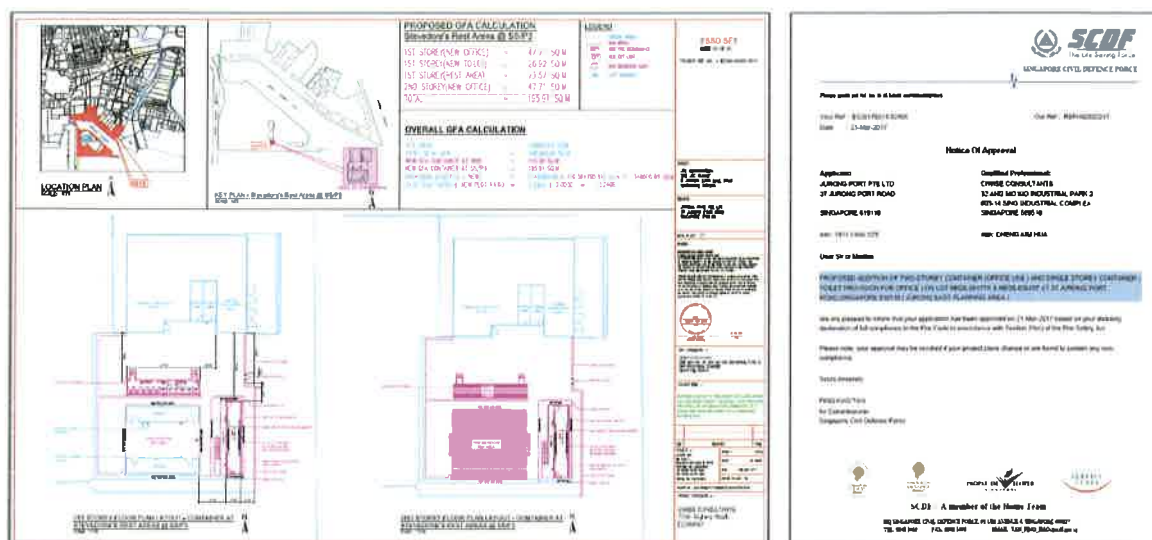


Fig 4: Sample of a QP drawing and a Notice of Approval from SCDF.

Do refer to the following URL for more details:

https://www.scdf.gov.sg/content/scdf_internet/en/building-professionals/fire-safety-plan-approval/minor-addition-alteration.html

Corrective Actions

WSH department urges all tenants and leasees to comply and take immediate corrective action(s) if your workplace has any of the above fire safety infringements. Tenants and leasees may be sanctioned under JP's Demerit Point Scheme (DPS) if non-compliances are found during the Arson Prevention Inspection at your premises.