

Jurong Port Pte Ltd
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No.15 of 2017

6 March 2017

Dear Port Users,

Meal Break Timings for Containers and Combi Operations (2nd circular)

We refer to the Circular No.13 of 2017 dated 27 February 2017.

For better understanding, append hereunder the clarifications on the meal break timings for your easy reference.

1. Combi / Container Ops will not be fully suspended for the entire 2 hours during the 3 meal-break windows.
2. Our QC and RTG operators will take turns one by one to go for 30-45 minutes break during these windows.
3. We expect the disruptions to be likely around 30-45min during these windows and limited to 1 crane at any time.

For any further clarifications, please call the numbers in the circular or me at 64139532.

Thank you.

Andy Yip
Manager, Operations
For Jurong Port Pte Ltd

For updates on safety-related news and information, please visit www.wshc.sg

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No.13 of 2017

27 Feb 2017

Dear Port Users,

Meal Break Timings for Container and Combi Operations

1. In compliance with Part IV of the Employment Act on break times, please be informed that Container and Combi Operations will be implementing daily meal break timings at 1100 hrs to 1300 hrs, 1800 hrs to 2000 hrs, 0200 hrs to 0400 hrs across 3 shifts.
2. There might be intermittent slowdown (Yard-side services) or stoppages (Quay-side services) of up to 45 minutes during these periods rotated among the different Container and Combi handling equipment as our operators take turns for their meal breaks.
3. This will take effect from 06 March 2017.
4. We encourage you to work with JP CT Ops team to plan your operations and activities accordingly to minimise the disruptions.

For more clarifications, you may contact:

JP Customer Service at 6413 9600 or email to jpcss@jp.com.sg
JP CT Ops, Mr. Deva at 6413 9627 or email to devaraj@jp.com.sg

Andy Yip
Manager, Operations
For Jurong Port Pte Ltd

Hours of work, overtime and rest days

If you are covered under Part IV of the Employment Act, your hours of work are regulated and you are entitled to breaks, overtime pay and rest days.

Website : <http://www.mom.gov.sg/employment-practices/hours-of-work-overtime-and-rest-days>

Definitions

Week - A continuous period of 7 days starting from Monday and ending on Sunday.

Hours of work - The period during which employees are expected to carry out the duties assigned by their employers. It does not include any intervals allowed for rest, tea breaks and meals.

Break times

You are generally not required to work more than 6 consecutive hours without a break.

However, if the nature of the work requires continuous work for up to 8 hours, breaks must be provided for meals. The breaks should be **at least 45 minutes** long.

Normal hours of work

Contractual working hours are the hours that that you and your employer have agreed to in the **contract of service**.

For **common work arrangements**, your contractual hours of work are as follows: