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Dear Port Users

ONLINE APPLICATION OF LONG TERM PASS / SHORT TERM PASS

1. We are pleased to inform you that with effect from 1 February 2010, applications of Long Term Pass (LTP) and Short Term Pass (STP) will be available via online.
- 2. Long Term Pass Application (LTP)**
 - 2.1 All LTP applications shall be made via online only. The fee for each LTP remains unchanged at \$20.00 for the duration of one year.
 - 2.2 Application of LTP through the Pass Office counter or by post will no longer be available from the effective date.
- 3 Short Term Pass Application (STP)**
 - 3.1 STP applications will be available via online. The fee for each online STP application is \$2.00.
 - 3.2 Manual Application of STP through the Pass Office counter will still be available. However, the fee for each manual STP application will be increased to \$3.00 from the effective date.
- 4 Applicant can submit their pass application via internet link <https://www.jurongportonline.com/JPPASS>.
- 5 Each online application will be routed automatically to the sponsoring company for endorsement. The sponsoring company's representative will receive an email notification for the applications received. Upon endorsement by the sponsoring company, the pass applicant will receive an email notification informing the endorsement.
- 6 Applicant will then be informed via email notification to come to Jurong Port Pass/Permits Office for payment and collection during operating hours once application is approved. The pass has to be collected personally with the original supporting documents available for verification.
- 7 User Manuals are available and can be downloaded from Jurong Port website <https://www.jurongportonline.com/JPPASS> for step by step instructions.
- 8 For further enquiries, please contact Tan Wee Leong or Lisa Lim of Jurong Port Pass Office at Tel: 6660 9736 / 6660 9088.

Thank You.

TEO Kee Kiat
Security Department
FOR JURONG PORT PTE LTD