

No. 37 of 2009

31 December 2009

Dear Port Users,

CHANGES TO CLOSING TIME SUBMISSION AND AMENDMENTS FOR GENERAL CARGO IMPORT MANIFEST

- 1 We have completed our Business Process Re-engineering (BPR) study and are progressively implementing the system and process changes. A key objective of the change is to enable better berth and cargo storage planning; and to allow our new Control Centre to closely monitor the cargo discharging process.
- 2 With effect from **3 February 2010**, all shipping agents, with the exception of those vessels arriving from regional neighbouring ports, are required to submit their general cargo import manifests before the vessel's Actual Time of Berthing (ATB).
- 3 For vessels arriving from regional neighbouring ports, the closing time shall be (ATB + 6 hours) or Actual Time of Unberthing (ATU), whichever is earlier. Please refer to the Appendix for a list of regional neighbouring port codes.
4. Agents are requested to submit their import manifests early so as to ensure timely delivery of cargoes. On the same day, in the event that agents need to make amendments to the manifests, they could do so via JP-Online, which has been enhanced for the purpose.
- 5 With effect from **1 June 2010**, an administrative fee of \$1.00 per Bill of Lading will be charged if JP is requested to create or amend manifest records on behalf of customers, whether before or after the closing time of manifest submission.
- 6 Please contact the following personnel should you need further assistance:

Tan Yih Kuen	Tel : 66609548
Hamzah Bin Montel	Tel : 66609578
Ng Mau Kwai	Tel : 66609571

Yours faithfully,

ZHOU Luli
General Cargo Operations
FOR JURONG PORT PTE LTD

Appendix

List of Port Codes for Regional Neighbouring Ports

REGIONAL NEIGHBOURING PORTS:	
INDONESIA (ID)	
PORT CODE	PORT NAME
IDBAP	BATU AMPAR, BATAM
IDBLW	BELAWAN
IDBTM	BATAM ISLAND
IDDJB	JAMBI, SUMATRA
IDDUM	DUMAI, BATAM
IDKBL	KABIL, BATAM
IDTNJ	TG PINANG, RIAU
IDPKU	PEKANBARU
IDPLM	PEALEMBANG
IDPNJ	PANJANG
IDSKP	SEKUPANG, BATAM
IDSPA	SELAT PANJANG
IDTJB	TG BALAI
MALAYSIA (MY)	
PORT CODE	PORT NAME
MYKUA	KUANTAN
MYMKZ	MALACCA
MYPEN	PENANG
MYPGU	PASIR GUDANG
MYPKG	PORT KLANG
MYTPP	TG PELEPAS
SINGAPORE (SG)	
PORT CODE	PORT NAME
SGKEP	KEPPEL TERMINAL
SGPAP	PASIR PANJANG TERMINAL
SGSCT	CONTAINER TERMINAL
SGSEM	SEMBAWANG TERMINAL
SGTPG	TANJONG PAGAR TERMINAL