	<b>Appendix 01 – Demerit Points Scheme</b>	<b>Doc No: JPPL- EHS-11-A-01</b>	<b>Revision No: 06</b>	<b>Effective Date: 01 Oct 2021</b>
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### **Jurong Port Pte Ltd - Demerit Points Scheme (DPS)**

Pursuant to Rules 90A and 90C (Section 14A) of the General Rules and Regulations for Jurong Port, Jurong Port Private Limited (JPPL) has implemented a Demerit Points Scheme (DP Scheme) which is applicable to all Port Users entering Jurong Port.

Every Port User must comply with the DP Scheme and ensure compliance by its employees, agents, contractors, temporary workers and all other persons who enter Jurong Port.

It is in JPPL's sole discretion to decide whether any Port User has complied with the DP Scheme and to decide how to apply the DP Scheme, including exercising JPPL's right to suspend and/or terminate any license, pass or permit as may be issued by JPPL.

Nothing in the DP Scheme is intended nor should be taken as absolving or reducing the duties, obligations and responsibilities of the Port User to take all measures to ensure the safety, health and security of themselves and other persons and the safety and security of the property of themselves or others.

Non-compliance with the DP Scheme will be viewed seriously and JPPL is entitled to impose the sanctions stated in the infringement index below and as amended from time to time, or any other sanction as JPPL may deem fit in the circumstances.

# 1 Demerit Points Scheme

1.1 The DPS consists of rules which fall under the following categories:

- a) Safety (including health and environment);
- b) Security (Traffic);
- c) Operation;
- d) Human Resource (HR) (including those requirements for work permit and labour law)

1.2 Any infringement committed by individuals and/ or companies within JP premises, the offender will be penalized according to the classification of offences as shown below.

Classification of Offence	Individual		Company	
	DPS Points	Enforcement charges	DPS Points	Enforcement charges
Low Risk	2	\$ 50.00	2	\$ 1000.00
Medium Risk	6	\$ 100.00	6	\$ 2000.00
High Risk	12	\$ 200.00	12	\$ 5000.00

1.3 Under JP DPS System, offenders (Individual port users and Stevedore Companies) will be liable for suspension if accumulate **24 or more demerit points**.

Note: Not applicable to contractors including Service Level Agreement (SLA) contractors, Term Contractors (TC), tenants, agents, Hauliers etc

Reference to Singapore Traffic Driver Improvement Points System (DIPS)

1.4 If an offender has been previously suspended, he or she can only accumulate up to 12 demerit points within 12 months before he is liable for another suspension.

1.5 Limit for demerit points will be revised from **12 to 24** after 12 months of not exceeding the threshold.

1.6 In recognition of no recorded infringement made by offender, demerit points accumulated will be deducted based on the duration of clean slate period shown below.

NOI free from the date of last offence committed	Demerit Points expunged
1 <sup>st</sup> block of 4 months	2 Demerit Points
2 <sup>nd</sup> block of 4 months	3 Demerit Points
3 <sup>rd</sup> block of 4 months	5 Demerit Points
Every subsequent 4 months	5 Demerit Points

1.7 The demerit points of the offender will continue to expunge until it becomes **zero (0)**.

## 2 Disciplinary Actions

### 2.1 Individual Offenders

- Individual port users will be liable for suspension periods and re-train programs according to the table below if accumulate the **limit threshold demerit points**:

Accumulation of stipulated points within 36 months	Suspension Actions
1 <sup>st</sup> Suspension	Minimum 1-month suspension (re-attend SOC)
2 <sup>nd</sup> Suspension	Minimum 1-month suspension (re-attend SOC)
3 <sup>rd</sup> Suspension	Debarment / revocation of pass

\* The suspensions period does not apply to JPPL SWF, Service Level Agreement (SLA) contractors or Term Contractors (TC) with JPPL

- JP reserve the right to impose stop work order or suspend / terminate all passes held by the individual with immediate effect for any serious and repeating legal or JP requirements violations resulting in dangerous occurrence, death, serious injuries or serious damage to equipment/property

### 2.2 Stevedore Company

- For stevedore company who accumulated the **limit threshold demerit points**, they will be liable for suspension requalification program.

Number of occurrences	Suspension Actions	
Within a cycle period of 5 years from the commencement of 1 <sup>st</sup> suspension date	1 <sup>st</sup> Suspension	Suspension Requalification Scheme
	2 <sup>nd</sup> Suspension	Suspension Requalification Scheme With additional stringent requirements
	3 <sup>rd</sup> Suspension	Suspension of license for 18 months

- If the 3<sup>rd</sup> suspension occurs in the new 5 years cycle, but is less than a year from 2<sup>nd</sup> suspension, it shall be considered as the 3<sup>rd</sup> suspension. License shall be suspended for 18 months as accordingly. (5 years cycle scheme implemented with effective from 29 Oct 2019)
- Stevedore company may apply for reinstatement of their licensing after 18 months (starting from the official confirmation date of their licensing suspension).
- If stevedore company fail to meet the above license reinstatement criteria, there shall be no more appeal given for license reinstatement.

## Safety Surveillance Program (SSP)

a) Stevedore company who meets the below criteria will be subjected to the Safety Surveillance Program (SSP)

Criteria	Surveillance Programs	Responsible Dept
Company with any safety related fatal accident (pending investigation and in suspension transition period)	Immediate Stop Work Order and Suspension Requalification Scheme	WSH & Ops
Company with accumulation of safety related NOI reaching or exceeding 18 (<24) demerit points threshold limit	<ul style="list-style-type: none"> <li>• For 8 vessels</li> <li>• Joint safety inspections (WSH / DO / Hatch Foreman / SLO &amp; LS)</li> <li>• Chat group reporting on all safety relating vessel ops matters.</li> <li>• Submission of documents prior to vessel operation.</li> <li>• Pre-vessel ops review meeting with JP WSH.</li> <li>• Vessel observation program.</li> <li>• Review meeting with company after completion of vessel ops.</li> </ul>	WSH & Ops
Company pending investigation for any workplace safety related accidents resulting in serious injuries*		
Company to be suspended but pending on appeal process and transition period	<ul style="list-style-type: none"> <li>• Joint safety inspections (WSH / DO / Hatch Foreman / SLO &amp; LS).</li> <li>• Chat group reporting on all safety relating vessel ops matters.</li> <li>• Submission of documents prior to vessel operation.</li> <li>• Pre-vessel ops review meeting with JP WSH.</li> <li>• Vessel observation program.</li> <li>• Review meeting with company of vessel ops. (till commencement of suspension)</li> </ul>	WSH

**\*Serious Injuries** refer to non-fatal injuries which are more severe in nature. These include:

- amputation
  - blindness
  - deafness
  - paralysis
  - crushing, fractures and dislocations: head, back, chest, neck and hip
  - burns with more than 20 days of medical leave
  - Concussion with more than 20 days of medical leave
- JP shall also reserve the right to impose stop work order or suspend / terminate all licenses, passes, permit and/or agreements held by the stevedore company with immediate effect for any serious and repeating legal or JP requirements violations resulting in dangerous occurrence, death, serious injuries or serious damage to equipment/property.

2.3 Upon receipt of Sanction Notice; offender shall either:

a) Proceed to pay the enforcement charge with the notice at Jurong Port Pass Office Building within 10 working days (from date of Notice);

OR

- b) Lodge an appeal online against the infringement within 10 working days (from date of Notice through company management representative).

Appeal sessions are to be scheduled within **14 working days** from the appeal online request.

- 2.4 If the offender does not take any actions stated above within 10 working days period, offender will be suspended temporarily until the necessary actions has been carried out.

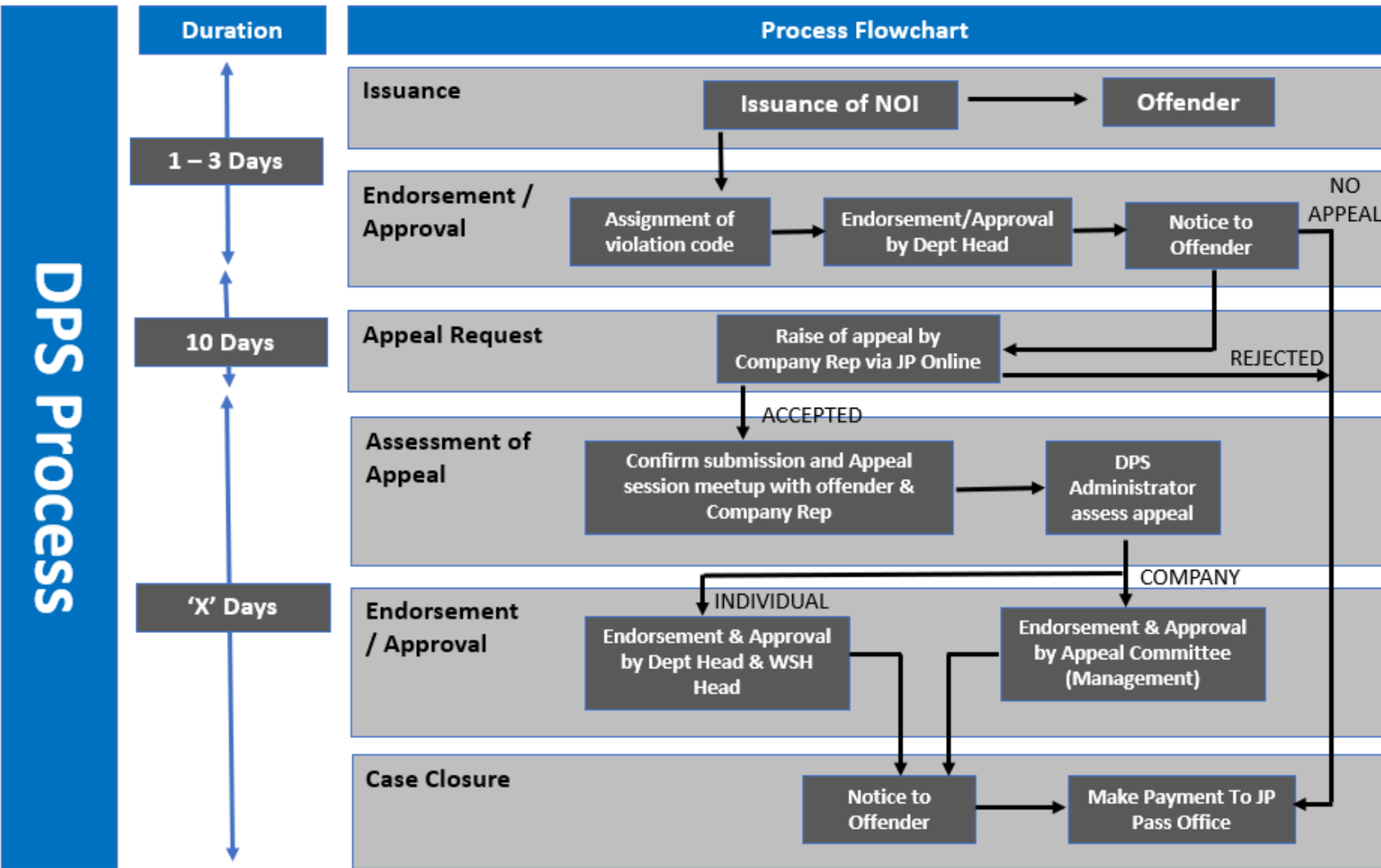
### **3 Appeal against Notice of Infringement**

3.1 Upon receipt of Sanction Notice; offenders who wish to appeal shall

- a) Approach their employer's management representative (Manager and above) to make an appeal request for appeal appointment via JP online
- b) Input the appeal reason and its support document(s) online.

### **4 NOI Payment**

- 4.1 All NOI payments (cash or cheque) by offenders shall be made via Jurong Port Pass Office.
- 4.2 Pass office shall process the NOI payments.
- 4.3 For company outstanding NOI payments (If the company failed to settle within the 10 working days), responsible DPS administrator shall issue a letter of final reminder to make payment within 14 days.
- 4.4 If company failed to make payment after the final reminder, LOD will be issued by Legal. In this LOD, it shall be stated that if no immediate payment made within the 30 days period, JP shall deduct from the company's security deposit and their account and port passes will be suspended till they top up the security deposit.
- 4.5 Respective DPS administrator shall follow up with company on the Letter of Demand.
- 4.6 For companies without a security deposit, failure of payment will be subjected to blacklist.
- 4.7 Main contractor will be responsible for the failure of payment by their sub-contractor.



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## Safety, Health & Environment

<b>Rule No : 1 - Safe Lifting Operations</b>				
<b>Violation Code</b>	<b>Violation Description</b>	<b>Demerit Points</b>	<b>Individual Enforcement Charges</b>	<b>Company Enforcement Charges</b>
L_0101	Failure to ensure that proper guide ropes of adequate length and strength are provided and/or used when handling heavy, bulky or lengthy loads at all times.	2	\$50.00	\$1,000.00
L_0102	Failure to ensure that only lifting machine /equipment / appliances / gear marked with "SWL" and proper identification are provided and/or used at all times.	2	\$50.00	\$1,000.00
L_0103	Failure to ensure that appropriate lifting machines / equipment / appliances / gear/ method e.g. self-locking spreaders, slings etc. are provided and/or used for lifting operations at all times.	2	\$50.00	\$1,000.00
M_0131	Failure to ensure that proper and defect-free lifting machines/equipment/ appliances/gear/including pallets etc. are provided and/or used at all times.	6	\$100.00	\$2,000.00
M_0132	Failure to ensure that lifting operations are properly carried out by signaller, rigger and/or lifting supervisor.	6	\$100.00	\$2,000.00
M_0133	Failure to ensure that the lifting team members are stationed at a proper vantage position at all times when performing the lifting operations.	6	\$100.00	\$2,000.00
M_0134	Failure to ensure that loads are lifted in a stable and safe manner at all times.	6	\$100.00	\$2,000.00
M_0135	Failure to ensure that appropriate rigging methods are adopted and carried out at all times in all lifting operations. (E.g. To rig at lifting points / eyelets/ eyelocks / eyepads, in accordance with manufacturer's specifications.)	6	\$100.00	\$2,000.00
M_0136	Failure to monitor and provide proper directions to the operator for ensuring that the vessel do not listed during the discharging and loading operations.	6	\$100.00	\$2,000.00
H_0171	Failure to ensure that only lifting machines / appliances / equipment / gears with valid statutory certificates are provided and / or used at all times.	12	\$200.00	\$5,000.00
H_0172	Failure to ensure that lifting machines/appliances/gear are operated in a safe manner and in compliance with relevant safety requirements by laws and/or stipulated by JPPL.	12	\$200.00	\$5,000.00
H_0173	Failure to ensure that lifting machines / equipment / appliances / gears is not loaded beyond the safe working load.	12	\$200.00	\$5,000.00
H_0174	Failure to ensure that the load is not suspended over or near any person or no person is working under or near a suspended load.	12	\$200.00	\$5,000.00
H_0175	Failure to ensure that all the requirements by law and/or stipulated by JPPL for lifting operations are complied with at all times.	12	\$200.00	\$5,000.00



**Rule No : 2 - Safe Use Of Machinery, Equipment, Tools, Gear And Appliances Which Are Used For Any Purpose Other Than That Described In Lifting Operations**

<b>Violation Code</b>	<b>Violation Description</b>	<b>Demerit Points</b>	<b>Individual Enforcement Charges</b>	<b>Company Enforcement Charges</b>
L_0201	Failure to ensure that only proper lashing/unlashing tools, receptacles and aids are provided and/or used in lashing / unlashing operations.	2	\$50.00	\$1,000.00
L_0202	Failure to ensure that a safe distance is maintained from equipment gantry paths at all times.	2	\$50.00	\$1,000.00
L_0203	Failure to ensure that all authorised repairs for machinery / equipment are carried out at designated location.	2	\$50.00	\$1,000.00
L_0204	Failure to ensure that only proper and defect-free hand tools / equipment are provided and/or used.	2	\$50.00	\$1,000.00
L_0205	Failure to ensure that pre-operation checks for machinery, equipment and etc. e.g. forklifts, mobile cranes, container stacker and etc. are carried out.	2	\$50.00	\$1,000.00
L_0206	Failure to ensure that the machinery and equipment's hand brake is engaged and / or properly choked when it is parked.	2	\$50.00	\$1,000.00
M_0231	Failure to ensure that appropriate gangway is properly placed and/or used at all times when the vessel / barge is berthed alongside.	6	\$100.00	\$2,000.00
M_0232	Failure to ensure that structurally sound and defect-free material gangway with proper railing/guards, safety netting and roller; or with means of lashing / securement is provided.	6	\$100.00	\$2,000.00
M_0233	To ensure that only equipment installed with proper and standard safety features e.g. brakes, horns, meter gauges, limit switch, load indicators, blinker lights and reversed buzzer and with good tyres.	6	\$100.00	\$2,000.00
M_0234	Failure to ensure that regular servicing programme is developed and carried out for machine / equipment to ensure its operational integrity.	6	\$100.00	\$2,000.00
M_0235	Failure to produce and provide all the relevant certifications pertinent to the operations of the equipment e.g. Insurance coverage, registration with the relevant JPPL's department / authorities by the owner or person in charge of or in possession of the equipment.	6	\$100.00	\$2,000.00
M_0236	Failure to ensure that no passenger is carried on equipment / machinery / vehicle unless is authorised to do so and in a safe manner.	6	\$100.00	\$2,000.00
M_0237	Failure to ensure that only proper equipment for the intended work purpose is used and that such equipment is used carefully according to its function and operational instructions.	6	\$100.00	\$2,000.00
M_0238	Failure to ensure that only defect-free proper working platform and / or mean of access are provided and used in a proper and safe manner.	6	\$100.00	\$2,000.00

H_0271	Failure to ensure that equipment is driven or operated with due care and attention and in compliance with safety procedures / guidelines / instructions by laws and/or stipulated by JPPL.	12	\$200.00	\$5,000.00
H_0272	Failure to ensure that machinery/equipment/tools/gear and appliance is not used beyond the safe working load at all times.	12	\$200.00	\$5,000.00
H_0273	Failure to ensure that the safety features of machinery / equipment / tools / gear and appliance are not tampered / modified at all times.	12	\$200.00	\$5,000.00
H_0274	Failure to ensure that only proper and defect-free machinery / tools / gear / appliances / equipment are provided and/or used.	12	\$200.00	\$5,000.00

**Rule No: 3- Safe Stacking / Storage & Transportation of Good / Cargo / Material / Machinery / Equipment**

<b>Violation Code</b>	<b>Violation Description</b>	<b>Demerit Points</b>	<b>Individual Enforcement Charges</b>	<b>Company Enforcement Charges</b>
L_0301	Failure to ensure that goods/materials are properly and safely stacked in compliance with all safety requirements by laws and/or in compliance with safe work practices required by JPPL.	2	\$50.00	\$1,000.00
L_0302	Failure to ensure that the dangerous goods are stored at areas designated by JPPL.	2	\$50.00	\$1,000.00
L_0303	Failure to ensure that there are valid permit for dangerous goods storage throughout the entire storage duration.	2	\$50.00	\$1,000.00
L_0304	Failure to ensure that adequate escort and warning safety equipment is provided during the transportation of over-width /over-length /over-height goods.	2	\$50.00	\$1,000.00
L_0305	Failure to secure container door/s	2	\$50.00	\$1,000.00
L_0306	Failure to paste DG stickers when transporting laden DG container	2	\$50.00	\$1,000.00
M_0331	Failure to ensure that loads are transported in a stable and safe manner.	6	\$100.00	\$2,000.00
M_0332	Failure to ensure that all the twist locks of containers are unlocked before offloading or locked after loading by the prime mover driver.	6	\$100.00	\$2,000.00
M_0333	Failure to ensure that containers and cargo complied with weight and/or height limitations imposed by the relevant laws, directives and regulations, as well as the recommended weight limits of the container.	6	\$100.00	\$2,000.00
M_0334	Failure to ensure that the vehicle is not overloaded, i.e. exceeding laden weight and safe height/length, of trucks for the transport of cargo and sideboards should be used to minimize spillage.	6	\$100.00	\$2,000.00
M_0335	Failure to ensure that valid permit and/or documentation in compliance with relevant requirements by laws and/or stipulated by JPPL are available for transportation of cargo.	6	\$100.00	\$2,000.00
M_0336	Failure to ensure that appropriate equipment/method is adopted/provided and/or used for transportation of cargo.	6	\$100.00	\$2,000.00

H_0371	Failure to ensure that the ground loading's requirements as stipulated by JPPL are compiled with at all times	12	\$200.00	\$5,000.00
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**Rule No : 4 - Environmental**

<b>Violation Code</b>	<b>Violation Description</b>	<b>Demerit Points</b>	<b>Individual Enforcement Charges</b>	<b>Company Enforcement Charges</b>
L_0401	Failure to ensure that the engine of the equipment/vehicle is promptly switched off during refuelling or before leaving the cabin.	2	\$50.00	\$1,000.00
L_0402	Failure to ensure that necessary precautionary measures are taken at all times to prevent any breeding of pests. eg mosquitoes, rats and etc.	2	\$50.00	\$1,000.00
L_0403	Failure to ensure that all general wastes are properly disposed at all times.	2	\$50.00	\$1,000.00
L_0404	Failure to ensure that necessary precautionary measures are taken at all times to prevent any minor pollution to the environment.	2	\$50.00	\$1,000.00
M_0431	Failure to ensure compliance with all requirements, instructions & procedures required by laws and/or as stipulated by JPPL pertaining to public health and environment.	6	\$100.00	\$2,000.00
M_0432	Failure to ensure that necessary precautionary measures are taken at all times to prevent any medium pollution to the environment.	6	\$100.00	\$2,000.00
H_0471	Failure to ensure that necessary precautionary measures are taken at all times to prevent any major pollution to the environment.	12	\$200.00	\$5,000.00
H_0472	Failure to ensure that the disposal of any toxic, radioactive or harmful and illegal substances are properly disposed and/or handled only by contractor who is licensed under the law.	12	\$200.00	\$5,000.00
H_0473	Failure to declare by vessel master that the municipal refuse which disposed from vessels does not contain any toxic, radioactive or harmful and illegal substances that are hazardous to human health and environment.	12	\$200.00	\$5,000.00
H_0474	Failure to report incidents involving oil or chemical spillage into port waters to the Maritime & Port Authority of Singapore and JPPL.	12	\$200.00	\$5,000.00

<b>Rule No : 5 - Safety Procedures / Requirements / Documentations</b>				
<b>Violation Code</b>	<b>Violation Description</b>	<b>Demerit Points</b>	<b>Individual Enforcement Charges</b>	<b>Company Enforcement Charges</b>
L_0501	Failure to ensure that any safety document, report or plan as required by JPPL is promptly updated and /or submitted to JPPL's satisfaction within the time stipulated by JPPL.	2	\$50.00	\$1,000.00
L_0502	Failure to ensure that proper housekeeping of the work areas, including but not limited to wharf areas, are maintained and free from obstruction and tripping hazards at all times.	2	\$50.00	\$1,000.00
L_0503	Failure to ensure that all necessary precautionary measures are taken at all times when working in the port premises. (Low Risk)	2	\$50.00	\$1,000.00
L_0504	Failure to ensure that appropriate and adequate safety warning signs/devices including traffic cones/blinkers etc. as required by JPPL are placed in prominent area.	2	\$50.00	\$1,000.00
M_0531	Failure to ensure that work areas or any unguarded openings are adequately illuminated/barricaded before work commencement.	6	\$100.00	\$2,000.00
M_0532	Failure to ensure that all safety requirements, safety instructions & procedures, Permit-To Work System and licensing requirements required by laws and/or as stipulated by JPPL are complied with.	6	\$100.00	\$2,000.00
M_0533	Failure to ensure that all necessary precautionary measures are taken at all times when working in the port premises. (Medium Risk)	6	\$100.00	\$2,000.00
M_0534	Failure to ensure that all workers comply with all safety requirements by laws and/or as stipulated by JPPL at all times when working in JPPL premises.	6	\$100.00	\$2,000.00
M_0535	Failure to ensure that adequate / relevant risk assessment is briefed / disseminated / communicated to all workers and they understand it, before the commencement of operation.	6	\$100.00	\$2,000.00
M_0536	Failure to ensure that a person performs or is permitted to perform work in JPPL premises only if authorised by JPPL.	6	\$100.00	\$2,000.00
M_0537	Failure to ensure that no naked flame/ light/ fires are carried out at Jurong Port unless a written approval is given by JPPL.	6	\$100.00	\$2,000.00
M_0538	Failure to ensure that adequate / relevant risk assessment is developed / established and submitted to JPPL on time, before the commencement of operation.	6	\$100.00	\$2,000.00
H_0571	Failure to develop /establish any risk assessment (no risk assessment) before the commencement of operation.	12	\$200.00	\$5,000.00
H_0572	Failure to ensure that all necessary precautionary measures are taken at all times when working in the port premises. (High Risk)	12	\$200.00	\$5,000.00
H_0573	Failure to ensure that all the requirements by laws and/or stipulated by JPPL for Entry into Confined Space / Work in Confined Space are complied with at all times.	12	\$200.00	\$5,000.00

H_0574	Failure to ensure that all the requirements by laws and/or stipulated by JPPL for Lockout / Tagout are complied with at all times.	12	\$200.00	\$5,000.00
H_0575	Failure to ensure that all the requirements by laws and/or stipulated by JPPL for working at heights are complied with at all times.	12	\$200.00	\$5,000.00
H_0576	Failure to report any accident inclusive of near miss to JPPL immediately and provide assistance / cooperation in the course of any investigation required by JPPL.	12	\$200.00	\$5,000.00

**Rule No : 6 -Personnel Protective Equipment**

<b>Violation Code</b>	<b>Violation Description</b>	<b>Demerit Points</b>	<b>Individual Enforcement Charges</b>	<b>Company Enforcement Charges</b>
L_0601	Failure to ensure that proper protective equipment and /or apparels (safety helmet, high visibility clothing, suitable protective footwear foot and etc.) which acceptable to JPPL are properly worn at all times.	2	\$50.00	\$1,000.00
L_0602	Failure to ensure that sufficient quantities of proper protective equipment (safety helmet, high visibility clothing, suitable protective footwear foot and etc.) which acceptable to JPPL are provided to workers.	2	\$50.00	\$1,000.00
L_0603	Failure to ensure that seat belts is properly worn at all times when driving any equipment/vehicle.	2	\$50.00	\$1,000.00
L_0604	Failure to ensure that life jacket acceptable to JPPL properly worn at all times when working at ship edge / wharf edge.	2	\$50.00	\$1,000.00
L_0605	Failure to ensure that seat belts is provided for the equipment / vehicle and is in good working conditions.	2	\$50.00	\$1,000.00
M_0631	Failure to ensure that life jackets acceptable to JPPL are provided for workers working at ship edge / wharf edge.	6	\$100.00	\$2,000.00
M_0632	Failure to ensure that fall protection equipment are properly worn by workers and anchored at all times when working from heights.	6	\$100.00	\$2,000.00
H_0671	Failure to ensure that sufficient quantities of fall protection equipment are provided to the workers when working from heights.	12	\$200.00	\$5,000.00

**Rule No : 7 - General Safety Rules / Safety Training / Competency**

<b>Violation Code</b>	<b>Violation Description</b>	<b>Demerit Points</b>	<b>Individual Enforcement Charges</b>	<b>Company Enforcement Charges</b>
L_0701	Failure to ensure that proper housekeeping at the work area is maintained at all times.	2	\$50.00	\$1,000.00
L_0702	Failure to ensure that discipline and order are properly maintained at the work areas at all times.	2	\$50.00	\$1,000.00
L_0703	Failure to ensure that no tools / gear/ appliances / equipment is thrown/dropped from a high workplace.	2	\$50.00	\$1,000.00
L_0704	Failure to ensure that there are no obstruction to any firefighting/ lifesaving equipment and means of access at all times	2	\$50.00	\$1,000.00
M_0731	Failure to ensure that smoking is disallowed in non-smoking areas at all times.	6	\$100.00	\$2,000.00
M_0732	Failure to ensure that the firefighting equipment and / or lifesaving apparatus are used only in time of emergency and that they are used according to its purposes / specifications.	6	\$100.00	\$2,000.00
M_0733	Failure to ensure that only duly trained persons are deployed to perform the relevant works within JPPL premises	6	\$100.00	\$2,000.00
H_0771	Failure to ensure that only persons who are not under the influence of alcohol or drug or any substance which may impair judgement or action at work are permitted to work.	12	\$200.00	\$5,000.00

## Traffic & Security

<b>Rule No : 8 - Traffic</b>				
<b>Violation Code</b>	<b>Violation Description</b>	<b>Demerit Points</b>	<b>Individual Enforcement Charges</b>	<b>Company Enforcement Charges</b>
L_0801	Failure to ensure vehicle is parked at designated area without any obstruction. (Illegal parking)	2	\$50.00	\$1,000.00
L_0802	Failure to ensure proper compliance with all traffic signs and markings, traffic lights, height restrictions and traffic directions given by authorised officer within JPPL premises at all times.	2	\$50.00	\$1,000.00
L_0803	Failure to ensure that passengers are carried on motor and/or goods vehicles only when authorised to do so and in a safe manner.	2	\$50.00	\$1,000.00
L_0804	Failure to ensure that headlights of vehicle and equipment are switched on when driving / operating in Jurong Port's premise at any time between 7.00pm and 7.00am / when visibility is poor.	2	\$50.00	\$1,000.00
L_0805	Failure to observe with the speed limit of the road (Exceeding speed limit by up to 10km/h) at all times while driving in JPPL premises.	2	\$50.00	\$1,000.00
M_0831	Failure to ensure that ambulances, fire brigades and / or police vehicles are given way to.	6	\$100.00	\$2,000.00
M_0832	Failure to ensure that all vehicles/ equipment which drive / operate in Jurong Port shall comply with traffic rules and laws in all aspects, and directions given by Jurong Port or the relevant authority.	6	\$100.00	\$2,000.00
M_0833	Failure to ensure that no motorcycle, bicycle and other types of equipment as stipulated by JPPL are driven, or operated or parked at FTZ.	6	\$100.00	\$2,000.00
M_0834	Failure to ensure that persons on pedestrian crossings are given way to.	6	\$100.00	\$2,000.00
M_0835	Failure to ensure that vehicle/equipment are driven / operated in a safe manner.	6	\$100.00	\$2,000.00
M_0836	Failure to observe with the speed limit of the road (Exceeding speed limit by more than 10km/h up to 30km/h) at all times while driving in JPPL premises.	6	\$100.00	\$2,000.00
M_0837	Failure to ensure that no vehicle is driven in a careless manner. (e.g. Damaged barrier)	6	\$100.00	\$2,000.00
H_0871	Failure to ensure that no vehicle is driven in a careless or reckless manner such as against the flow of traffic. (e.g. Damaged barrier, wall gazed, Tailgating)	12	\$200.00	\$5,000.00
H_0872	Failure to ensure that vehicle is only operated by person who possess valid licence as stipulated by laws /JPPL and is able to produce it upon request.	12	\$200.00	\$5,000.00
H_0873	Failure to ensure that vehicle or equipment are not drove or operated under the influence of alcohol or of a drug or an intoxicating substance.	12	\$200.00	\$5,000.00



H_0874	Failure to stop vehicle or equipment in the event of involvement in an accident.	12	\$200.00	\$5,000.00
H_0875	Failure to report any accident immediately to JPPL and provide assistance/cooperation in the course of any investigation by JPPL.	12	\$200.00	\$5,000.00
H_0876	Failure to ensure no usage of any sort of mobile device (incl. walkie-talkie, mobile phones, and tablet) while driving or operating any equipment.	12	\$200.00	\$5,000.00
H_0877	Failure to observe with the speed limit of the road (Exceeding speed limit by more than 30km/h) at all times while driving in JPPL premises.	12	\$200.00	\$5,000.00

**Rule No : 9 - Security**

<b>Violation Code</b>	<b>Violation Description</b>	<b>Demerit Points</b>	<b>Individual Enforcement Charges</b>	<b>Company Enforcement Charges</b>
L_0901	Failure to ensure that entry pass and identification documents is produced for inspection as and when required by JPPL or the competent authority. (Special Terminals)	2	\$50.00	\$1,000.00
L_0902	Overstaying in FTZ without a valid reason	2	\$50.00	\$1,000.00
M_0931	Found in a restricted area with an expired pass	6	\$100.00	\$2,000.00
M_0932	Failure to ensure that there are proper authorisation permission by JPPL for photo taking, video-taking or capturing of any image using electronic equipment (incl. the flying of drone/s) of any part of Jurong Port's restricted areas or of any activity within or around as such areas.	6	\$100.00	\$2,000.00
M_0933	Failure to complete the mandatory cargo screening requirement by ICA	6	\$100.00	\$2,000.00
H_0971	Failure to ensure that there is no misusing, tampering and damaging with JPPL properties without authority or permission.	12	\$200.00	\$5,000.00
H_0972	Failure to report any breach of security immediately and provide assistance and cooperation in the course of any investigation by JPPL.	12	\$200.00	\$5,000.00
H_0973	Purposefully entering or found in a restricted area without authority or permission (Permission can be given in the form of a port pass)	12	\$200.00	\$5,000.00
H_0974	Failure to ensure that there shall be no illegal immigrant or stowaway in Jurong Port's Restricted areas or on board vessels.	12	\$200.00	\$5,000.00
H_0975	Failure to ensure that there is no dealing whatsoever of contraband, smuggled or unauthorized goods, cargo and or containers within JP's premises & special terminals. (e.g. Incl. in possession of contrabands cigarettes, drugs, alcohol, smuggling of endangered species, etc.)	12	\$200.00	\$5,000.00
H_0976	Engaging in any act of nuisance, coercion or harassment, or any act using force or any act which has or may have effect of causing fear or hurt to any other person.	12	\$200.00	\$5,000.00
H_0977	Engaging in any betting, wagering, gambling or money lending activity in Jurong Port's Premises.	12	\$200.00	\$5,000.00

H_0978	Dealings or engaging in or assist or abet the dealing or engagement of any other act or conduct which shall contravene any legislation, statute, regulation, rule, order, notice and etc.	12	\$200.00	\$5,000.00
H_0979	Engaging in any act which has or may have the effect of disrupting or interfering with any operation in or around Jurong Port's Restricted Areas. (e.g. Fighting, rioting, affray)	12	\$200.00	\$5,000.00
H_0980	Failure to ensure that no person shall bring into and /or possess and /or use any article, substance, item device, equipment or property which is or may be used in any illegal or prohibited dealing or engagement or the assistance or in the abetment within Jurong Port's Restricted areas.	12	\$200.00	\$5,000.00
H_0981	Repeatedly overstaying in FTZ without a valid reasons	12	\$200.00	\$5,000.00
H_0982	Attempting to enter FTZ/ areas governed by Protected Area And Protected Place Act under the influence of alcohol / drugs	12	\$200.00	\$5,000.00
H_0983	Attempting to commit or has committed any other criminal activities within Jurong Port's premises.	12	\$200.00	\$5,000.00
H_0984	Repeatedly failing to complete the mandatory cargo screening requirement by ICA	12	\$200.00	\$5,000.00

## Operations

Rule No : 10 - Operations				
Violation Code	Violation Description	Demerit Points	Individual Enforcement Charges	Company Enforcement Charges
L_1001	Failure to ensure that JPPL resources are used only with proper authorisation ( e.g. plugging in RF containers, washing of personal cars, usage of electricity without approval )	2	\$50.00	\$1,000.00
L_1002	Failure to seek approval for usage of space other than for intended purpose.	2	\$50.00	\$1,000.00
L_1003	Failure to declare all cargo to JPPL.	2	\$50.00	\$1,000.00
L_1004	Failure to ensure that the forklifts and / or non-operation related machinery are parked at the designated area with JPPL approval.	2	\$50.00	\$1,000.00
L_1005	Failure to ensure that cargo and / or equipment such as forklifts, lifting machinery and chassis are removed from operational area when not in use and / or when operation is completed.	2	\$50.00	\$1,000.00
L_1006	Failure to ensure that JPPL properties such as waste bin, equipment and etc are not shifted / removed from their designated location.	2	\$50.00	\$1,000.00
L_1007	Failure to ensure that prohibited activities such as fishing & feeding of pets / animals are not carried out at JPPL premises.	2	\$50.00	\$1,000.00
L_1008	Failure to ensure that meals and rest are taken in JPPL designated rest areas.	2	\$50.00	\$1,000.00
L_1009	Failure to display license plate number at rear of chassis.	2	\$50.00	\$1,000.00
L_1010	Failure to perform ESN/EDO/Pregate prior arrival at AGS lanes.	2	\$50.00	\$1,000.00
L_1011	Pregate trailer number in JPOnline and physical trailer number differs.	2	\$50.00	\$1,000.00
L_1012	Failure to collect TID and EIR slip.	2	\$50.00	\$1,000.00
L_1013	Failure to place re-strainer bars when transporting transshipment containers	2	\$50.00	\$1,000.00
L_1014	Failure to ensure that all workers report on time, and to ensure operational readiness of all personnel, equipment/lifting gears, documentations (including all system-related requirements) be kept within 15 minutes from the planned start time of the shift and/or any time upon resumption of any breaks. Failure to ensure that all cargo-handling operations continue till the planned end time of the shift and/or planned start time of meal breaks.  *Stevedore Company must inform JP GCO Duty Officer in advanced, if work cannot be commenced within 15 minutes	2  *(Grace period of 1 year from 1 Jul 18)	\$50.00	\$1,000.00

	from the planned start time of the shift and/or any time upon resumption of any breaks.			
L_1015	Failure to update stevedoring & raling tonnage in system for domestic steel cargo handled in Jurong Port after 3 reminders from JP.	2	N.A	\$1,000.00
L_1016	Failure to ensure that the vessel(s) and/or required number of vessels and/or approved specifications of vessels is/are moored to the designated mooring buoy allocated by JPPL.	2	\$50.00	\$1,000.00
L_1017	Failure to ensure that off-landed item(s) is/are properly labelled and/or remove from the designated storage place by the stipulated grace period allocated by JPPL.	2	\$50.00	\$1,000.00
M_1031	Failure to ensure that there is no obstruction to equipment gantry path or /and always give way to grantrying equipment at all times.	6	\$100.00	\$2,000.00
M_1032	Failure to ensure that all the information (bunkering, vessel protrusion, BA & etc ) of the vessels submitted to JPPL before berthing are accurate.	6	\$100.00	\$2,000.00
M_1033	Failure to ensure that vessels are berthed /unberthed by JPPL's mooring gang.	6	\$100.00	\$2,000.00
M_1034	Failure to ensure that only goods, cargoes and containers of the correct markings are taken delivery of.	6	\$100.00	\$2,000.00
M_1035	Failure to ensure that only the correct quantity or weight of goods, cargoes and / or containers are taken delivery of.	6	\$100.00	\$2,000.00
H_1071	Failure to ensure that bunker barges or vessels are not overhung at the bow or stern of vessel alongside.	12	\$200.00	\$5,000.00
H_1072	Failure to ensure that only the correct quantity or weight of goods, cargoes, or containers is taken delivery of.	12	\$200.00	\$5,000.00
H_1073	Failure to ensure that all dutiable goods, cargoes and containers are properly declared to JPPL / the relevant authority and their requisite duties duly paid before they are brought into or removed from JPPL.	12	\$200.00	\$5,000.00
H_1074	Failure to ensure that no goods, cargo and/or container and /or other and / or JPPL property is removed from Jurong Port's restricted areas without due authority or permission.	12	\$200.00	\$5,000.00
H_1075	Failure to ensure that no seal or security device of any goods, cargo and / or container is tampered with, damaged or otherwise dealt with without authority or permission.	12	\$200.00	\$5,000.00
H_1076	Failure to ensure that official JPPL documents are not altered or tampered with.	12	\$200.00	\$5,000.00
H_1077	Failure to adhere to the stevedoring tariff & raling tariff for domestic steel cargo handled in Jurong Port through direct billing to port users without JP's approval.	12	N.A	\$5,000.00

## Employment & Labour

<b>Rule No : 11- Employment &amp; Labour</b>				
<b>Violation Code</b>	<b>Violation Description</b>	<b>Demerit Points</b>	<b>Individual Enforcement Charges</b>	<b>Company Enforcement Charges</b>
L_1101	Failure to ensure that original work pass is carried at all times and/or able to produce it for inspection upon request.	2	\$50.00	\$1,000.00
L_1102	Failure to ensure that all the requirements stipulated by JPPL related to employment / labour matters are complied with at all times when working in the port premises. (Low Risk)	2	\$50.00	\$1,000.00
L_1103	Failure to ensure that system requirements stipulated by JPPL related to employment / labour matters (including accurate declarations in SNX System) are complied with at all times when working in the port premises.	2	\$50.00	\$1,000.00
M_1131	Failure to ensure that worker(s) deployed for work is/are not on medical/hospitalisation leave.	6	\$100.00	\$2,000.00
M_1132	Failure to ensure that all the requirements by laws and/or stipulated by JPPL related to employment / labour matters are complied with at all times when working in the port premises. (Medium Risk)	6	\$100.00	\$2,000.00
H_1171	Failure to ensure that foreign worker(s) is/are employed with a valid working pass(es).	12	\$200.00	\$5,000.00
H_1172	Failure to ensure that worker(s) do not work more than 12 continuous hours per day.	12	\$200.00	\$5,000.00
H_1173	Failure to ensure that worker(s) do not work more than 72 hours of overtime per month.	12	\$200.00	\$5,000.00
H_1174	Failure to comply with Key Employment Terms	12	-	\$5,000.00
H_1175	Failure to ensure that worker(s) deployed for work has at least 8 hours of rest in between shifts.	12	\$200.00	\$5,000.00
H_1176	Failure to ensure that only persons who are within the authorized age limits are employed to do the relevant jobs.	12	\$200.00	\$5,000.00
H_1177	Failure to ensure that all the requirements by laws and/or stipulated by JPPL related to employment / labour matters are complied with at all times when working in the port premises. (High Risk)	12	\$200.00	\$5,000.00
H_1178	Failure to ensure that a break of at least 45 minutes is provided after 6 hours of work.	12	\$200.00	\$5,000.00
H_1179	Failure to ensure that the worker(s) deployed to work only in the occupation and/or for the employer specified in the Work Permit Card at all times	12	\$200.00	\$5,000.00